

<u>Position</u>	<u>Date</u>	<u>FT/PT</u>	<u>Further Details (incl pay)</u>
AMANDA			
Sales/Customer Service	27-02-19	PT	Number of Positions: 1 Description: Provide Marketing and Sales to potential new members, offer tours and presentation of establishment and proper use of equipment. Experience in sales and meeting targets. Ideal for someone who is outgoing, enthusiastic and has a passion for fitness
Counter/Food	20-02-19	PT	Number of Positions: 2 Description: Responsible for doing food prep, cash, cleaning and cashing out. Anywhere between 10-25 hours of week. Shifts will vary. Will be required to work until 4 am usually one night a week (Friday or Saturday) Location: Downtown
Retail	13/2/19	FT	Number of Positions: 1 Description: Retail and/or sales experience is important. They would prefer someone who is mature, reliable and can do lifting and moving of heavy items. Some creativity or experience with creating displays would be great as well. Location: Lansdowne Street
Cook	13/2/19	30 hours	Number of Positions: 1 Type (ie Full time, part time, contract, etc): 30 hrs a week. Description: Prep Vegetables and burgers Make French fires, and run fryers Cook burgers on grill and make to customer specifications Location: East City
Admin Assistant	1/26/19	FT	Number of Positions: 1 Description: Maintaining and monitoring project plans, project schedules, work hours, budgets and expenditures; Work to improve the project process; Ensure projects adhere to frameworks and all documentation is maintained appropriately for each project. Ask your Counsellor for detailed job description; Location is in Lindsay
Merchandiser		PT	Description: Knowledge of marketing and with social media Creative and innovative to help boost sales Research products and specials – Make a good buy to save money Dedicated and reliable Merchandiser and set up displays Location: Central
Inside Sales		FT	Description: Seasonal position is Monday – Friday and every other Saturday morning. Ideal for someone who has some construction background either as a contractor or in the lumber yard. They should have good math skills and computer proficiency as they will be required to inventory and pricing of jobs Transportation is required as they are not on bus route
Service Installer		FT	Description: Experience in plumbing, sprinkling and landscape installation, repair service, and mechanical is helpful. Must be neat clean and dependable. Maintenance and repair of water treatment equipment. Testing to

			ensure equipment is delivering the highest quality purified, filtered and soft water. Troubleshoot and diagnose problems. Location: Not on Bus route
CSR-call centre	On-Going	F/T	Number of Positions: Ongoing Type (ie Full time, part time, contract, etc): Full Time Description: Need GR 12 and basic comp skills, starts at \$14.30/hr Location: on bus route
JINNELL			
Server	Feb 28, 2018	p/t	Description: Smart Serve Required, willing to work all shifts, experience as asset but not required Location: Downtown Peterborough, so transportation not required Wage: \$12.20
Atlantic Salmon Educator	Feb 26, 2019	full-time	Description: Please contact employment counsellor or EPC Online for more information. Location: Peterborough
Small Space Confinement Attendant	Feb 25, 2019	f/t- cont ract	Type: full time for 2.5 weeks starting in mid-march....if they work out well, there is an opportunity for a permanent part time position. The shifts are 6 am to 6pm and 6pm to 6 am. Description: responsible for watching a team working in a small space. Should a rescue to required, there are trained member there as well, so the person is there as a backup. Location: the factory is in Bowmanville but transportation is required to Crowley Line by Keene. Must be at Crowley Line by 4:50 to get the ride. Wage: \$16.00 to start and \$18.50 for the night shift
Dishwasher/Prep	Feb 25, 2019	p/t	Description: wash dishes, keep kitchen clean, light food prep Location: Lakefield Wage: \$14.00 to start
Cleaner	Feb 21, 2019	p/t	Type: The shifts are 5;30 to 9;30 some nights shorter shifts. Description: Must be able to sweep floors mop the floors vacuum and collect garbage. And be dedicated to the job. Location: Transportation not required as it is on the bus route. Wage: \$14.00 to start
AZ/Tractor Trailer Driver	Feb 14, 2019	F/t, Mon to Fri 5pm to 3:30- 4 am.	Description: Multiple drops in and around the Toronto area Location: Peterborough Wage : \$20.24 plus full benefits after 3 months Who to send the resume too: Jeff at Paxton's: dispatch@paxtontransport.com
Summer Camp Director	Feb 13, 2019	Full Time - Seas onal	Description: Please contact employment counsellor or EPC Online for more information. Location: Peterborough
Summer Camp Program Assistant - B	Feb 13, 2019	Full Time - Seas onal	Description: Please contact employment counsellor or EPC Online for more information. Location: Peterborough
Summer Camp Program Assistant - A	Feb 13, 2019	Full Time - Seas	Description: Please contact employment counsellor or EPC Online for more information. Location: Peterborough

		onal	
Sales Associate	Feb 1, 2019	Both	<p>Number of Positions: 2 full time and 4 part time</p> <p>Description: ability to lift 40+ lbs. (litter and food bags), personable, have excellent communication skills, comfortable with pets, reliable, dependable, MATURE work and cash register and make change,</p> <p>Location: Both Lansdowne Street locations</p> <p>Wage: \$14.00</p>
Registered Nurse	On-going	f/t	<p>Responsibilities:</p> <ul style="list-style-type: none"> ®Assist in the development of resident Care Plans and interventions while providing hands-on, clinical nursing care, including medication administration and assisting in the Activities of Daily Living ®Direct, supervise, and mentor RPNs & PSWs in the provision of care in a manner that promotes dignity, compassion, and adhere to Care Plans ®Ensures clear and appropriate communication across the department, residence, and with families; promotes positive relationships with staff, physicians, and external care providers to ensure high quality service is provided to residents and resources are efficiently utilized ®Actively participates in ongoing professional development including in-services, seminars, and conferences as directed <p>Qualifications:</p> <ul style="list-style-type: none"> ®Valid RN License from Ontario College of Nurses ®Supervisory experience and prior experience in a retirement or long term care setting preferred but not necessary ®Must be able to work weekends, varied shifts, call-ins, and holidays ®Must have excellent communication and interpersonal skills and be able to work as part of a team
Dietary Aides	On-going	pt	<p>Responsibilities:</p> <ul style="list-style-type: none"> •Responsible for the service of food to residents and guests •Take individual orders from residents/guests and serves according to personal diets and preferences <ul style="list-style-type: none"> •Maintai a clean and safe work environment at all times •Work collaboratively and cohesively as a member of al teams •Participates in special events as assigned <p>Qualifications:</p> <ul style="list-style-type: none"> •Valid Safe Food Handlers certification and Smart Serve required •Food Service Worker Certificate from a college/university is an asset •Must be able to work varied shifts including weekends, call-ins, and holidays as assigned; Must also be available to work day shifts. <ul style="list-style-type: none"> •Excellent communication skills and able to work as part of a team
PSW	On-going	pt	<p>Responsibilities:</p> <ul style="list-style-type: none"> •Provide hands-on compassionate delivery of skilled services to residents and adherence to confidentiality, privacy •Assist residents with the personal care required for daily living including bathing, grooming, dressing, toileting, functional mobility and mobilization, feeding, wound care, oral care, etc. •Attend and actively participate in developmental in-services, meetings and external continuing education opportunities. •Ensure clear and effective communication and good relationships with co-workers; Interact with residents and their families in a professional, courteous, and friendly manner at all times. •Respond to resident and family concerns promptly and in a manner that optimizes resident dignity, promotes independence, and is sensitive to any physical and/or emotional challenges they may face. <p>Qualifications:</p> <ul style="list-style-type: none"> •Must possess a valid PSW certificate or be in the second year of the RPN / RN program.

			<ul style="list-style-type: none"> •Must have strong communication and interpersonal skills and be a team player. •Prior experience in retirement or long term care environment preferred. •Must be available to work varied shifts.
Gas Station Attendant	On-going	Pt- (20-40 hrs)	<p>Description: Need someone who is reliable, dependable, and has own transportation as this is a 24 hour gas bar and shifts could be any time of day.</p> <p>Want someone who is eager to work, quick thinking in busy situations, and has some customer service skills.</p> <p>Wage (if available): \$14/hour</p>
DZ (1) and AZ (2) Drivers	On-going	F/T	<p>To transport multiple couriers within the GTA to Kingston areas. Must have DZ or AZ license. Must have clean driver's abstract. Must be 25 years old. Must have excellent communication skills. Must be prompt.</p> <p>Will work an average of 12 hour days.</p>
Layne			
Gardener's Assistant	February 7, 2019	F/T Seasonal	<p>Type (ie Full time, part time, contract, etc): Full Time – Seasonal</p> <p>Description: Please contact employment counsellor for more information.</p> <p>Location: Keene</p>
Special Events and Outlets Leader	January 22, 2019	F/T	<p>Type (ie Full time, part time, contract, etc): F/T</p> <p>Description: Please contact employment counsellor for more information.</p> <p>Location: Keene</p>
Front Desk Agent	January 21, 2019	F/T	<p>Type (ie Full time, part time, contract, etc): F/T</p> <p>Description: Please contact employment counsellor for more information.</p> <p>Location: Keene</p>
Housekeeping/ Room Attendant	January 21, 2019	F/T P/T	<p>Type (ie Full time, part time, contract, etc): F/T and P/T</p> <p>Description: Please contact employment counsellor for more information.</p> <p>Location: Keene</p>
Snow Removal and Equipment Operator	January 23, 2019	P/T	<p>Type (ie Full time, part time, contract, etc): P/T</p> <p>Description: Looking for people to shovel snow as well as an equipment operator. They must have a drivers licence and transportation to the shop as it is just outside the city limits west of Peterborough. Need to be reliable and dependable.</p> <p>Location: West of Peterborough, not on bus route</p>
Sales Staff for Home Furnishings and Appliances	January 17, 2019	F/T	<p>Number of Positions: 1</p> <p>Type (ie Full time, part time, contract, etc): Full Time – including weekends</p> <p>Description: Basic computer skills required. Must be personable, pleasant, friendly and approachable with customers and staff. Must be able to develop rapport and identify customer needs. Be knowledgeable in general principles of home décor, product training provided. Complete all paperwork related to sales and service according to store standards. Work cordially with other sales staff members and management. Assist with movement of displays as required - some lifting required. Undertake and complete other responsibilities as assigned.</p> <p>Wage (if available): Base rate + commission</p> <p>Location: West End Peterborough, on bus route</p>
Ron			

<p>Window/Door Installer</p>	<p>February 25, 2019</p>	<p>F/T</p>	<p>Type (ie Full time, part time, contract, etc): Monday-Friday 9-5 F/T Description: Installation of windows and doors. Need to be reliable and previous experience is an asset but not required. Must have valid driver's license and be insurable. Wage (if available): Negotiable Location: On The Queensway by Costco</p>
<p>Sales Associate</p>	<p>February 25, 2019</p>	<p>F/T</p>	<p>Type (ie Full time, part time, contract, etc): Monday-Friday 9-5 F/T Description: Duties include: Covering showroom floor sales and travelling to sites for sales and estimations. Must have valid driver's license and own vehicle. Some form of sales experience is mandatory, and employer will train for product line knowledge. Wage (if available): Negotiable Location: On The Queensway by Costco</p>
<p>Land Conservation Tech</p>	<p>Feb. 4, 2019</p>	<p>F/T Summer Contract</p>	<p>Number of Positions: 1 Type (ie Full time, part time, contract, etc): Full Time 40hrs/week Summer Contract from March 18, 2019 - October 31, 2019 Description: The Land Conservation Technician will be responsible for leading the ecological inventory and reporting process on lands whose owners are interested in conservation. Their responsibilities will include: <ul style="list-style-type: none"> -Plan fieldwork logistics (liaise with landowners and KLT volunteers, navigate to site, plan inventory route etc...) -Perform property inventory (accurately list or describe flora, fauna, ecological communities and anthropogenic features on a property) -Use standard field tools to collect data (GPS, camera etc...) - Identify SAR habitat and perform SAR inventories -Guide volunteers in the field when inventorying a property -Desktop research on a property (mapping, ARN research, reviewing existing report on the area) - Communicating with landowners to understand their property management goals and the management history of their property Individuals must have a related degree or diploma in the field, have 3 years of experience in the field, be proficient in ARC GIS and Excel, possess a license and vehicle and be able to work some nights and weekends. Wage (if available): \$20- \$23 based on experience Location: In PTBO- Jackson Park</p>
<p>Land Management Technician</p>	<p>Feb. 4, 2019</p>	<p>F/T Summer Contract</p>	<p>Number of Positions: 1 Type (ie Full time, part time, contract, etc): Full Time 35hrs/week Summer Contract from April 29th to September 2nd Description: The Technician will help implement stewardship activities, property management tasks and monitor KLT properties. Under the direction of the Stewardship Manager. Technician will perform: <ul style="list-style-type: none"> -Invasive species management on KLT properties using herbicide and manual removal techniques -Tree, shrub and native prairie planting and habitat restoration -Monitoring of owned conservation lands and conservation easements -Creation and maintenance of trails using chainsaw, hand tools and brush mower -Light carpentry on properties to build boardwalks, signage, fences etc... -Land management tasks (garbage clean up, dealing with trespass issues) -Organize logistics for safe and efficient field work -Recording and reporting on work performed -Use of a motor boat for monitoring and cleanup of our island property -Communicating with the public who are using KLT properties </p>

			<p>-Assist with the collection and storage of data including ecological inventory data, GIS and GPS data, photos and the preparation of reports</p> <p>Individuals must be between 15-30 years of age, possess a license and vehicle and be able to work some nights and weekends.</p> <p>Wage (if available): \$17- \$19 based on experience</p> <p>Location: In PTBO- Jackson Park</p>
Community Engagement & Marketing Assistant	Feb. 4, 2019	F/T Summer Contract	<p>Number of Positions: 1</p> <p>Type (ie Full time, part time, contract, etc): Full Time 35hrs/week Summer Contract from April 29th to August 30th</p> <p>Description: Reporting to the KLT Development Manager, the Community Engagement & Marketing Assistant will support communications and outreach efforts directed at promoting KLT and its protected properties. This will include working in a team environment to provide support for external communications. The applicant must be able to communicate in an articulate manner both written and verbally. Under the direction of the Development Manager, the individual will:</p> <ul style="list-style-type: none"> -Assist with developing, designing and writing content for marketing and promotional material including: posters, e-newsletters, signage, presentations and online media -Assist with managing and enhancing KLT's presence on social media (Facebook, Twitter, Instagram etc.) including maintenance of website -Assist with events: planning, promoting, set-up/take-down, coordinating and scheduling volunteers -Assist with building partnerships to share our properties and our mission with new audiences (Individuals and other organizations) -Conduct research and prepare reports -Assist with development activities and donor stewardship <p>Individuals must be between 15-30 years of age, possess a license and vehicle and be able to work some nights and weekends.</p> <p>Wage (if available): \$17- \$19 based on experience</p> <p>Location: In PTBO- Jackson Park</p>
Customer Service/Food Prep	Dec. 17, 2018 (on-going)	F/T	<p>Number of Positions: 2</p> <p>Type (ie Full time, part time, contract, etc): Full Time Hours of Operation are Monday-Sunday 5am-7pm</p> <p>Description: Individuals will be responsible for food preparation, handling cash transactions and maintaining inventory levels and cleanliness of the store. Store location is in Fraserville so reliable transportation is mandatory.</p> <p>Wage (if available): \$14/hour to start</p>
Jamie			
D/Z and A/Z Drivers	Feb. 6, 2019	F/T	<p>Number of Positions: 2</p> <p>Type (ie Full time, part time, contract, etc): Full Time , 7 days/week</p> <p>Description: Hiring 1 DZ and 1 AZ Driver to deliver ice cream to convenience stores and grocery stores throughout Peterborough, Kawartha Lakes and Haliburton areas. Employer is willing to provide training for licence. Must have: G licence, clean abstract, Gr 10 english or equivalent, Bondable, ability to operate handheald devices</p> <p>Wage (if available): \$18- \$22</p> <p>Location: Peterborough</p>
PSWs	Feb.6, 2019	P/T Casual	<p>Type (ie Full time, part time, contract, etc): Casual part time, average hours 15-30 per week</p> <p>Description: Assist with daily living activities, such as grooming, dressing, and bathing, plan and prepare meals, help with patient mobility and transfers. Positions are available in a shared care setting</p>

			<p>or in patient's homes. Must be available to work days, evenings and every other weekend. Previous community experience is an asset.</p> <p>Wage (if available): \$16.50 to \$19/hr</p> <p>Location: Peterborough, Some locations are on bus route</p>
Park Operations/ Gatehouse Assistant	Feb 27, 2019	F/T Sum mer Cont ract	<p>Description: Please contact employment counsellor or visit https://www.otonabeeconservation.com/connect-with-us/employment-opportunities/ for more information</p> <p>Location: Peterborough</p> <p>Wage (if available): \$14</p>
Assistant Supervisor, Beavermead Campground	Feb 27, 2019	F/T Sum mer Cont ract	<p>Description: Please contact employment counsellor or visit https://www.otonabeeconservation.com/connect-with-us/employment-opportunities/ for more information</p> <p>Location: Peterborough</p> <p>Wage (if available): \$20</p>
Assistant Supervisor, Warsaw Caves Conservation Area	Feb 27, 2019	F/T Sum mer Cont ract	<p>Description: Please contact employment counsellor or visit https://www.otonabeeconservation.com/connect-with-us/employment-opportunities/ for more information</p> <p>Location: Warsaw</p> <p>Wage (if available): \$20</p>
Park Operations Worker	Feb 27, 2019	F/T Sum mer Cont ract	<p>Description: Please contact employment counsellor or visit https://www.otonabeeconservation.com/connect-with-us/employment-opportunities/ for more information</p> <p>Location: Warsaw</p> <p>Wage (if available): \$14</p>
Park Operations Lead	Feb 27, 2019	F/T Sum mer Cont ract	<p>Description: Please contact employment counsellor or visit https://www.otonabeeconservation.com/connect-with-us/employment-opportunities/ for more information</p> <p>Location: Warsaw</p> <p>Wage (if available): \$17</p>
Conservation Areas Technician	Feb 27, 2019	F/T Sum mer Cont ract	<p>Description: Please contact employment counsellor or visit https://www.otonabeeconservation.com/connect-with-us/employment-opportunities/ for more information</p> <p>Location: Peterborough and Selwyn Township</p> <p>Wage (if available): \$20</p>
Assistant Conservation Areas Technician	Feb 27, 2019	F/T Sum mer Cont ract	<p>Description: Please contact employment counsellor or visit https://www.otonabeeconservation.com/connect-with-us/employment-opportunities/ for more information</p> <p>Location: Peterborough and Selwyn Township</p> <p>Wage (if available): \$14</p>
DZ Driver	Feb 27, 2019	F/T Sum mer Cont ract	<p>Type (ie Full time, part time, contract, etc): Full Time Summer Contract</p> <p>Description: local delivery of bulk landscape products. DZ licence and driver's abstract is required.</p> <p>Location: Lansdowne and Keene Road</p>